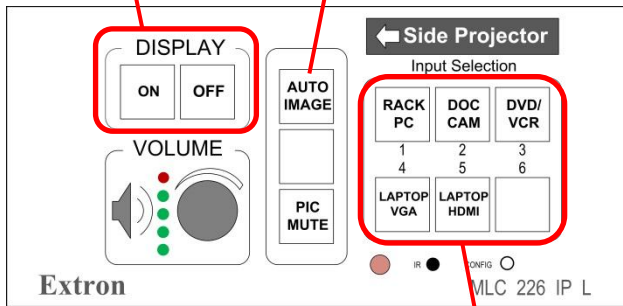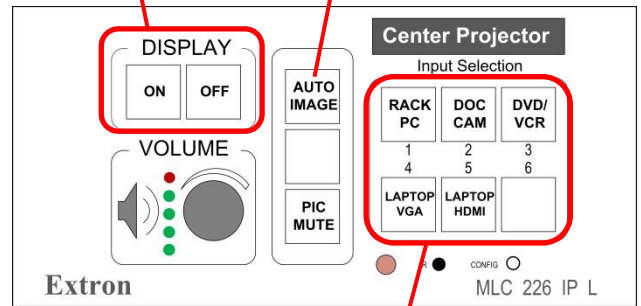Turn **Side** projector ON & OFF

'Fine tune' the displayed image

Turn **Center** projector ON & OFF

'Fine tune' the displayed image

| DISPLAY | | AUTO IMAGE | ← Side Projector |
| ON | OFF | | Input Selection |

These buttons select what can be displayed on screen;
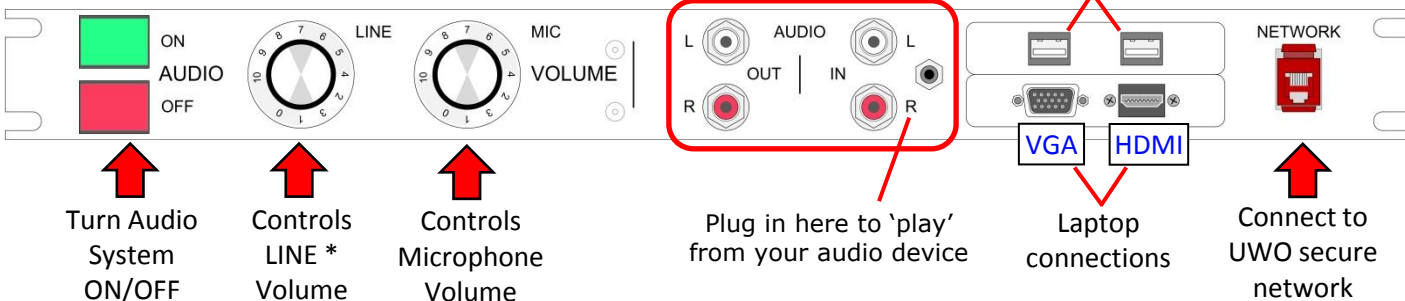they do not **not** turn source equipment "ON".

Using the projectors

1. Press the Display "ON" button on the Switcher to turn on the projector you want to use .
2. Press the "INPUT SELECTION" button to show what you want to see on the screen(s).
   (I.E. If you want to show a PowerPoint on the Side screen and a DVD on the Center
   screen, press the RACK PC button on the 'Side' Switcher and press the DVD/VCR button
   the 'Center' switcher.)
3. When you are finished press the Display "OFF" button on the Switcher for each
   projector you were using.

Connecting your laptop

1. Plug the VGA cable (located in one of the two drawers) into the LAPTOP port
   on the User Interface Panel as shown.
2. Turn on, and boot up your Laptop.
3. On the Switcher, press whichever "LAPTOP" button applies (VGA, or HDMI)

Connect audio devices here: (ipod, laptop audio)

Connect USB devices here:

The User Interface Panel

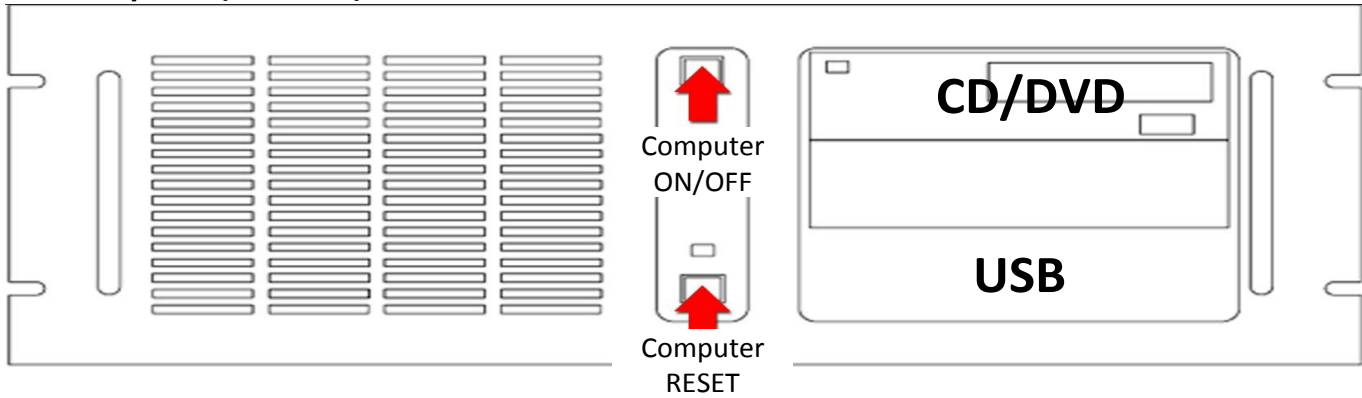| Turn Audio System ON/OFF | Controls LINE * Volume | Controls Microphone Volume | Plug in here to 'play' from your audio device | Laptop connections | Connect to UWO secure network |

Using the audio system

1. Press the GREEN "ON" button on the User Interface Panel.
2. Adjust the volume of the computer and DVD/VCR using the LINE VOLUME knob;
   the microphone audio is adjusted with the MIC VOLUME knob.
3. When you are finished press the RED "OFF" button to turn the audio system off.

***LINE audio is any sound from the DVD/VCR, Computer, Laptop, or audio device connected to the
AUDIO inputs of the audio panel. The LINE Volume control *does not* affect system microphone levels.**
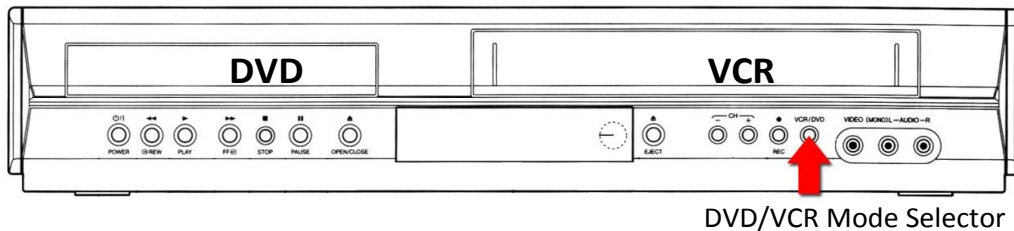
The Computer (RACK PC)

Computer ON/OFF

Computer RESET

CD/DVD

USB

Using the computer
1. Turn on the projector(s) and the audio system.
2. Turn on the computer using the "ON/OFF" button.
3. Press the button labeled "Rack PC" on the LEFT and RIGHT PROJECTOR control panel to display the image on both screens.
4. The keyboard, mouse and wireless pointer will be in one of the drawers in the cabinet. Make sure to check both drawers.
5. When you are finished turn off the computer, projector(s), and audio system.

VCR/DVD

DVD

VCR

DVD/VCR Mode Selector

Showing a video tape or DVD…
1. Turn on the projector(s) and the audio system.
2. Press the "POWER" button to turn on the DVD/VCR.
3. Press the button labeled "DVD/VCR" on the LEFT and RIGHT PROJECTOR control panel to display the image on both screens.
4. Press the DVD/VCR mode selector button on the player to select VCR or DVD.
5. Insert your Tape or DVD and press play.
6. There is a remote control in one of the drawers for additional DVD/VCR control and functions.

Please turn off the AV equipment when your class is over.